Nature of the mentoring scheme: The Chartered ABS mentoring scheme is being offered on a restricted basis according to the number of mentee places we are able to offer. The scheme is open to anyone employed by a member business school with priority given to applications from potential mentees who are women, BAME and professional management staff.

Participants should be aware that this is a mentoring scheme and does not involve coaching.

Timescale: The mentoring agreement between a mentor and mentee will last for 12 months.

Meetings: Meetings between mentors and mentees should take place every two months, but different timings may be agreed by both parties. These meetings may be virtual, but we encourage at least one (ideally the first) to be in person. The mentees are responsible for arranging the meetings.

Confidentiality: All participants in the scheme must respect confidentiality at all times.

Measurement: At the end of the 12 months, the Chartered ABS will ask for feedback from both mentors and mentees on the usefulness of the scheme and how to improve it.

Chartered ABS role: The Chartered ABS will facilitate the introduction of mentees to mentors, taking account of mentee preferences of mentor, but the ongoing relationship will then be solely between the mentor and the mentee.

The Chartered ABS is unable to offer mentor training at the present time.

Mentors are volunteers and are not vetted for suitability by the Chartered ABS.